

# ISM & ISPS MANAGEMENT PROPOSAL



Create, implement and oversee ISM & ISPS regulations tailored specifically to your vessel.

- ISM & ISPS compliance maintenance through in-house software
- Full ISM & ISPS certified and audited
- ISM & ISPS familiarization, training and drills
- Annual live emergency response team training
- Certification, documentation and management control system
- Providing ISM & ISPS plans, manuals and risk assessments
- 24 emergency response, medical support, crisis media management
- Preparations for flag and class surveys prior to external audits



VMS also provides in-house  
cloud-based software solution

The logo for COMPASS, with 'COM' in red and 'PASS' in blue, both in a bold, sans-serif font. The background of the logo is a white box with a subtle image of a yacht's deck.

**COM  
PASS**

- Safety and security play a crucial role for every Yacht, whether private or commercial
- In all instances, owners, captains and crew can be assured that we put safety first
- VMS knowledge and understanding of the ISM/ISPS and its application is core business of our service
- Outsourced 3rd party competent authority for SSAS smooth operation
- ISM & ISPS department of the company is headed by our highly skilled and qualified DPA (Designated Person Ashore) and experienced Deputy DPAs
- In VMS we believe that Safety Management System should be installed aboard so that the crew are operating at the highest professional level, no matter size of Yacht

**While you live the  
dream, we take care  
of safety & security.**

# FINANCIAL MANAGEMENT PROPOSAL



**Structurally planned, organized, and budgeted yacht finances.**

- Purchasing - entire Yachts expenditure financial management
- VMS will provide accounting services including the use of in-house accounting software
- Organizing tiered expenditure control electronic and on-line approval
- Budgets and accounts allocation dedicated / designated financial manager responsible for yacht
- Assisting in preparation of annual budget
- Permanent budget management control through actual versus budgeted
- Purchase order system implementing for expenditures over the limits defined by owner
- Implementation of rigorous on board accounting systems to ensure accuracy and accountability



**VMS also provides in-house  
cloud-based software solution**

**COM  
COUNT**

- Checking purchase orders through strict verification approval
- Preparation of monthly fund requests incorporating known and expected expenditure
- Receipt and checking of captain monthly accounts and integrating all expenditure into the Yacht's accounts
- Checking all invoices prior to payments in accordance with Captain and owners` office
- Preparation of monthly & annual spending analysis reports for all expenditure via invoice, cash and cards
- Arranging for cash and debit card facilities to the captain for on board expenditure
- Dedicated team of Yacht administrators will follow all financial reporting and day to day transactions when requested by the owner

**Your life. Spent wisely.**



# TECHNICAL SUPPORT MANAGEMENT PROPOSAL



**Comprehensive planned projected maintenance and reviewed technical support.**

- Comprehensive technical support while developing planned maintenance system
- Initial technical assessment
- Purchase order control and troubleshooting prior to purchasing
- Planned maintenance schedules with review of effectiveness and periodic inspection
- Handling of all activities relating state of compliance and classification society requirements
- 24/7 technical assistance required to ensure functionality of vessel in operations
- 24/7 emergency response service
- Refit management and regular shipyard attendance by technical managers
- Refit administration with budget control and project reporting
- Shipyard procurement and yard selection contract negotiation

**VMS also provides in-house  
cloud-based software solution**

The logo for COM TECH, with 'COM' in red and 'TECH' in blue, both in a bold, sans-serif font.

**COM  
TECH**

- Arranging any specialized technical advice or consultation as necessary
- Carrying out regular technical audits of vessel to monitor overall condition, report findings
- Assisting the Captain and chief engineer with spare parts procurement, and advice on vendors, contractors and shipyards
- Assisting engineers with routine shipyard day to day operation of vessel maintenance specification and troubleshooting
- Troubleshooting and advice on vessel system modifications and repairs to machinery
- Management of sub-contractors of all vessel departments
- Sourcing of supply parts and equipment
- Coordinating maintenance activities and budget

A man in a dark shirt is looking at a clipboard in an engine room. The background shows various mechanical components and pipes.

**We are prepared  
for unexpected.**

# CREW MANAGEMENT PROPOSAL



**One team with one goal, assuring health, safety and welfare standards of your crew.**

**VMS dedicated in-house crew administration department also takes care of all administrative task to manage the employment of the seafarer.**

**This includes employment contracts, confidentiality agreements, payroll, reference checks and verification of qualifications.**

- Verifying skills, certificates, qualifications prior to employment
- Comprehensive crewing database through in-house crew software
- Dedicated crew manager can personally interview candidates if requested by captain and owner to find and place ideal crew member
- Advising owners and captains on salaries and manning requirements
- All seafarer employment agreements are flag state approved

**VMS also provides in-house cloud-based software solution**

The logo for COM CREW, with 'COM' in red and 'CREW' in blue, both in a bold, sans-serif font.

**COM  
CREW**

- Processing crew travel arrangements through specialized agencies
- Accurate and timely payroll processing
- All crew documentation stored in our in-house based software system
- VMS will send you candidates who fit your requirements the best
- Carrying out periodic assessments of crew performance and crew turnover
- Reviewing crew contracts and agreements, including salaries
- All crew emergency contact details of next of kin for master and crew held on separated cloud based file
- SEA & Payslips system digitally incorporated in on-line software by generating PDF file directly from software

**Any vessel is only good  
as its crew.**



# OPERATIONAL MANAGEMENT PROPOSAL



**We consider almost every aspect of work and life onboard.**

- With VMS operational management every element will function with precision including: safety, security, operational accounts, crew, maintenance and environmental concerns
- Our team have a combination of skills, knowledge and experience and will deliver a comprehensive range of yacht management services, to ensure your peace of mind
- Supervision of commissioning, sea trials and delivery of the vessel to client, and other services necessary for efficient operations
- Any item from deck, engine, or interior, from consumables to safety equipment and catering can be arranged through this service
- Excellent relations with several marine insurance brokers and underwriters
- Assistance with berth management and daily berthing arrangements



**Discover all the pleasure.  
None of stress.**

- Maintaining inventory of supplies and equipment
- Supporting in bunkering of fuel and lubricating oil supplies
- Assistance with known provisions suppliers worldwide
- 24/7 support to captains and crew, applying for cruising permits, booking agents and pilots, assistance with customs
- Our full operational management package assures that your yacht is operated safely and smoothly, leaving you free to enjoy your time on board with family and friends
- Services and yacht inspections assistance during busy charter/private use months
- Managing contract specifications, including project tender, design and delivery
- Monitoring of planning deadlines, progress, quality and budget control
- Control and approval of all invoices issued to the owner on a daily basis while cruising, assisting crew to have clear accounts